

“YEAR OF STANDING UP FOR GUYANA”

PUBLIC SERVICE MINISTRY

CIRCULAR NO. 5/1986

REFERENCE NO. PS: 18/2/2

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

Principle to be applied for Promotion/ Reclassification
of Officers / Employees with effect from 1st January,
1985.

DATE: 1986-01-21

Approval is hereby given for the principle governing the determination of salary when an officer/employee is promoted/reclassified to be amended with effect from 1st January, 1985, as set out hereunder:-

“The officer / employee should be paid his/her substantive adjusted salary on the date of promotion/reclassification plus either the difference between this amount and the adjusted minimum salary of the position to which he/she is promoted/reclassification or 5% of the latter salary (rounded up to the nearest dollar), whichever is the greater”.

Public Service Ministry Circular No. 21/1978 dated 17th May, 1978, is hereby cancelled.

Please bring the contents of this circular to the attention of all concerned particularly those in the Personnel and Accounting Units of your Ministry/Department/Region.

D.I.N. Grant
for Permanent Secretary